

Integrated Management System Policy Statement



RDA
DEVELOP TOGETHER

Introduction

RDA is a specialist in the assessment of research and development tax credits and are committed to safeguarding the confidentiality, integrity, and availability of information assets. RDA recognises the importance of implementing effective quality and information security management throughout the organisation and is committed to complying with the requirements of Information Security Management Systems Standard ISO27001 and Quality Management Systems Standard ISO9001. RDA have implemented the requirements of ISO9001:2015 and ISO27001:2013 as an Integrated Management System (IMS).

Scope

All RDA employees, contractors and third parties who have a role in delivering services or accessing information are included within the scope of this policy. The scope of the Integrated Management System (IMS) is documented within the RDA Scope Statement.

Policy

It is the policy of RDA to:

- Understand, meet, and exceed the needs and expectations of our customers.
- Comply with all applicable statutory and regulatory requirements.
- Design and apply a robust and repeatable information security and quality risk management process.
- Provide the necessary resources and training to foster a quality and information security culture.
- Set and achieve information security & quality objectives.
- Act quickly to identify and correct incident and nonconformity.
- Continuously monitor and measure the performance and effectiveness of the IMS.
- Regularly review and update IMS policies and related documentation to ensure its effectiveness and relevance to business operations.
- Make strides to continually improve.

This Policy is communicated to all working within scope of the Integrated Management System (IMS) and is available to interested parties via the company website.

This Policy is reviewed at regular intervals and signed by the Managing Director.



Kevin Auchoybur

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Change History

Date	Change Description	Approved By
04/05/2023	Initial Issue	K. Auchoybor